



Memo.no Dev/145

Date- 21.12.2019

Notice Inviting Quotation

Inviting sealed Quotations for following printing items from intending persons /Agencies experience in similar nature of work in individual item rate.

Last date of submission quotation:- 02.01.2020 up to 12 noon.

Date and time of opening quotation :- 02.01.2020 at 3 pm

Non-Sellable Form			
Sl. No	Name of items	Unit/Pcs.	Specification
1	Nominal Membership Register	50 Book(Consist of 200 pages)	Grass Board Cover with Hard Binding, 54 GSM Pages
2	Envelop (Medium)	Envelop (Medium)	80 GSM
3	Envelop (Big)	Envelop (Big)	80 GSM
4	Schedule -II	1 Pad (Consist of 100 pages)	60 GSM

Sellable Form			
Sl. No	Name of items	Unit/Pcs.	Specification
1	KCC Form No : 6	5000 Pad (Consist of 100 pages)	54 GSM
2	KCC Form No : 2	500 Pad (Consist of 100 pages)	54 GSM
3	KCC Form No : 5	100 Pad (Consist of 100 pages)	54 GSM
4	Locker Opening Form	2000 Pics	70 GSM
5	Karbarnama Form	2000 Pics.	54 GSM
6	Tamsul (ECCS)	500 Pad (Consist of 100 pages)	70 GSM
7	Gold Loan From Set	5000 Pics.	80 GSM
8	Rural HB Loan Form Set	2000 Pics.	80 GSM
9	JLG Loan Application Form	2000 Pics.	54 GSM
10	KCC Pass Book	5000 Book	As per Sample
11	KCC Account Opening Form	2000 Pics.	60 GSM
12	Letter of Continuity	200 Pad (Consist of 100 pages)	60 GSM

Terms & Condition:-

- 1) Supporting documents should be submitted in qualification bid and also will have to be submitted PT clearance certificates, PAN CARD, Trade license, IT Return, **GST Registration**.
- 2) All bid must be accompanied by a refundable earnest money / bid security amount to Rs.1000/- as mentioned in the form of Bank Draft / Bankers Cheques in favour of Vidyasagar Central Co-operative Bank Ltd., Midnapore or **preferably NEFT to A/C No : 123002048872 , IFSC : WBSC0VCCB39 .**

- 3) All above items will be supplied with in 15 days from the date of issue of purchase order.
- 4) **The quotation should indicate the rate excluding all taxes.**
- 5) No revision of rates shall be allowed except taxes / charges levied by the Central / State by dully notified only.
- 6) No advance or running payment shall be made. Payment shall be released after the satisfactory delivery of items and production of bill (in duplicate) in name of Vidyasagar Central Co- Operative Bank Ltd., Midnapore .
- 7) No deviation from the specification shall be allowed without prior consent of authority.
- 8) Payment will be made on successfully completion of work as per work order through account payee cheques or by transfer through NEFT/ RTGS .
- 9) The undersigned is the accepting authority who reserves the right to reject any or all quotation without assigning any reason or he will not bound to accept either the lowest tender at any of the bidders.

For further details please contact P & D Section , H.O. Midnapore or see notice Board of the Bank or visit to Bank's website vidyasagarccb.in.

Date : 21.12.2019

General Manager