



Memo.no Dev/53

Date- 25.08.2020

Notice Inviting Quotation

Inviting sealed Quotations for following printing items from intending persons /Agencies experience in similar nature of work in individual item rate.

Last date of submission quotation:- 09.09.2020 up to 12 noon.

Date and time of opening quotation :- 09.09.2020 at 3 pm

Non-Saleable Form			
Sl. No	Name of items	Unit/Pcs.	Specification
1	Requisition Pad(Cash)	100 Pad (Consist of 100 pages)	As per Sample
2	Overdue Notice	200 Pad (Consist of 100 pages)	As per Sample
3	Cheque Collection Pad	1000 Pad (Consist of 100 pages)	As per Sample
4	PAN correction Pad	100 Pad (Consist of 100 pages)	As per Sample
5	Writing Pad (Medium)	200 Pad (Consist of 100 pages)	As per Sample
6	MT Agril pay in Slip	2000 Pad (Consist of 100 pages)	As per Sample
7	MT Non Agril pay in Slip	2000 Pad (Consist of 100 pages)	As per Sample

Terms & Condition:-

- 1) Supporting documents should be submitted in qualification bid and also will have to be submitted PT clearance certificates, PAN CARD, Trade license, IT Return, **GST Registration.****
- 2) All bid must be accompanied by a refundable earnest money / bid security amount to Rs.1000/- as mentioned in the form of Bank Draft / Bankers Cheques in favour of Vidyasagar Central Co-Operative Bank Ltd., Midnapore or **preferably NEFT to A/C No : 123002048872 , IFSC : WBSC0VCCB39 .****
- 3) All above items will be supplied with in 15 days from the date of issue of purchase order.**
- 4) The quotation should indicate the rate including all Taxes (GST).**
- 5) No revision of rates shall be allowed except taxes / charges levied by the Central / State by dully notified only.**
- 6) No advance or running payment shall be made. Payment shall be released after the satisfactory delivery of items and production of bill (in duplicate) in name of Vidyasagar Central Co- Operative Bank Ltd., Midnapore .**
- 7) No deviation from the specification shall be allowed without prior consent of authority.**
- 8) Payment will be made on successfully completion of work as per work order through account payee cheques or by transfer through NEFT/ RTGS .**

- 9) The undersigned is the accepting authority who reserves the right to reject any or all quotation without assigning any reason or he will not bound to accept either the lowest tender at any of the bidders.

For further details please contact P & D Section , H.O. Midnapore or see notice Board of the Bank or visit to Bank's website vidyasagarccb.in.

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General Manager



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Non-Saleable Form			
Sl. No	Name of items	Unit/Pcs.	Specification
1	Savings Pass Book	100000 Pcs	As per Sample

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Sl. No	Name of items	Unit/Pcs.	Specification
1	R.D. Pass Book	25000 Pics	As per Sample
2	Credit Pad	2000 Pad (Consist of 100 pages)	As per Sample
3	Debit Pad	2000 Pad (Consist of 100 pages)	As per Sample
4	SFD Cover	20000 Pics	As per Sample
5	Cheque Forwarding	500 Pad (Consist of 100 pages)	As per Sample
6	FD/RD Specimen card	50000 Pics	As per Sample
7	15G Declaration	600 Pad (Consist of 100 pages)	As per Sample
8	15H Declaration	600 Pad (Consist of 100 pages)	As per Sample
9	KCC Withdrawal Slip	2000 Pad (Consist of 100 pages)	As per Sample
10	Envelop (Small)	10000 Pics	As per Sample
11	Supervisor Receipt Book	100 Pics (Consists of 300 Pages)	As per Sample

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Saleable Form			
Sl. No	Name of items	Unit/Pcs.	Specification
1	LN/57G (C.G.S) Form	1000 Pad (Consist of 100 pages)	As per Sample
2	KCC 3 No. Form	400 Pad (Consist of 100 pages)	As per Sample
3	Gold Loan Application Form	10000 Pics	As per Sample
4	KCC Pass Book	5000 Pics	As per Sample
5	Inter See Agreement 1.2.3	6000 set	As per Sample
6	SHG Loan Form	6000 set	As per Sample
7	SGSY Loan Form	5000 set	As per Sample
8	Take Over Loan Form (H.B)	1000 Set	As per Sample
9	Additional Loan Form (H.B)	1000 Set	As per Sample

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