



**Memo.no Dev/138**

**Date- 27.01.2021**

## **Notice Inviting Quotation**

**Inviting sealed Quotations for following printing items from intending persons /Agencies experience in similar nature of work in individual item rate.**

*Last date of submission quotation:- 09.02.2021 up to 12 noon.*

*Date and time of opening quotation :- 09.02.2021 at 3 pm*

<b>Sellable Form</b>			
<b>Sl. No</b>	<b>Name of items</b>	<b>Unit/Pcs.</b>	<b>Specification</b>
1	Karbarnama Form	100000 Set	As per Sample

### **Terms & Condition:-**

- 1) Supporting documents should be submitted in qualification bid and also will have to be submitted PT clearance certificates, PAN CARD, Trade license, IT Return, **GST Registration**.
- 2) All bid must be accompanied by a refundable earnest money / bid security amount to Rs.1000/- as mentioned in the form of Bank Draft / Bankers Cheques in favour of Vidyasagar Central Co-Operative Bank Ltd., Midnapore or **preferably NEFT to A/C No : 123002048872 , IFSC : WBSC0VCCB39 .**
- 3) All above items will be supplied with in 15 days from the date of issue of purchase order.
- 4) The quotation should indicate the rate excluding all taxes.
- 5) No revision of rates shall be allowed except taxes / charges levied by the Central / State by dully notified only.
- 6) No advance or running payment shall be made. Payment shall be released after the satisfactory delivery of items and production of bill (in duplicate) in name of Vidyasagar Central Co- Operative Bank Ltd., Midnapore .
- 7) No deviation from the specification shall be allowed without prior consent of authority.
- 8) Payment will be made on successfully completion of work as per work order through account payee cheques or by transfer through NEFT/ RTGS .
- 9) The undersigned is the accepting authority who reserves the right to reject any or all quotation without assigning any reason or he will not bound to accept either the lowest tender at any of the bidders.

*For further details please contact P & D Section , H.O. Midnapore or see notice Board of the Bank or visit to Bank's website [vidyasagarccb.in](http://vidyasagarccb.in).*

**Date : 27.01.2021**

**General Manager**



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<b>Non-Sellable Form</b>			
<b>Sl. No</b>	<b>Name of items</b>	<b>Unit/Pcs.</b>	<b>Specification</b>
1	Schedule- II	600 Pad (Consist of 100 pages)	As per Sample
2	C.G.S (Bank)	500 Pad (Consist of 100 pages)	As per Sample
3	NEFT/ RTGS	600 Pad (Consist of 100 pages)	As per Sample
4	Envelop ( Small)	10000 Pics	As per Sample
5	Envelop (Medium)	10000 Pics	As per Sample
6	Envelop ( Big)	10000 Pics	As per Sample
7	SFD Cover	20000 Pics	As per Sample

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<b>Non-Sellable Form</b>			
<b>Sl. No</b>	<b>Name of items</b>	<b>Unit/Pcs.</b>	<b>Specification</b>
1	Account Opening Form (Big)	25000 Pcs.	As per Sample
2	Karbarnama Register	50 Book (Consist of 200 pages)	As per Sample
3	Counter Cash Book	200 Book (Consist of 200 pages)	As per Sample
4	Duck Dispatch Register	100 Book (Consist of 100 pages)	As per Sample
5	Savings Withdrawal Slip	5000 Pad (Consist of 100 pages)	As per Sample
6	Nominee Register	50 Book (Consist of 100 pages)	As per Sample

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