

**Vidyasagar Central Co-operative  
Bank Ltd., Midnapore**

Head office: - Midnapore

At & P.O. - Midnapore



Telephone - 03222-275417, 275411

FAX - 03222 - 275411

E-mail - vccbmidnapore@gmail.com

Dist. - Paschim Medinipur

**Memo no : Dev/319**

**Date- 09.01.2024**

### **Notice Inviting Quotation**

**Inviting sealed Quotations for following printing items from intending persons /Agencies experience in similar nature of work in individual item rate.**

*Last date of submission quotation:- 24.01.2024 up to 12 noon.*

*Date and time of opening quotation :- 24.01.2024 at 3 pm*

<b>Non-Sellable Form</b>			
<b>Sl. No</b>	<b>Name of items</b>	<b>Unit/ Pcs.</b>	<b>Specification</b>
1	Deed of Hypothecation (Socy.)	1500 Set	As per Sample
2	Specimen Signature Card (S/B)	20000 Pics.	As per Sample
3	S/B A/C Opening Form	100000 Pics.	As per Sample
4	Letter of Acceptance (Socy.)	500 PAD (Each consist of 100 Pages)	As per Sample
5	Writing Pad- Note sheet (Big)	20 PAD (Each consist of 100 Pages)	As per Sample

**N.B : Paper sample has to be submitted along with the bid.**

#### **Terms & Condition:-**

- 1) Supporting documents should be submitted in qualification bid and also will have to be submitted PT clearance certificates, PAN CARD, Trade license, IT Return, **GST Registration.****
- 2) All above items will be supplied with in 15 days from the date of issue of purchase order.**
- 3) The quotation should indicate the rate **excluding all taxes.****
- 4) No revision of rates shall be allowed except taxes / charges levied by the Central / State by dully notified only.**

- 5)** No advance or running payment shall be made. Payment shall be released after the satisfactory delivery of items and production of bill (in duplicate) in name of Vidyasagar Central Co- Operative Bank Ltd., Midnapore .
- 6)** No deviation from the specification shall be allowed without prior consent of authority.
- 7)** Payment will be made on successfully completion of work as per work order through account payee cheques or by transfer through NEFT/ RTGS .
- 8)** The undersigned is the accepting authority who reserves the right to reject any or all quotation without assigning any reason or he will not bound to accept either the lowest tender at any of the bidders.

*For further details please contact P&D Section , H.O. Midnapore or see notice Board of the Bank or visit to Bank's website [vidyasagarccb.in](http://vidyasagarccb.in).*

**Date : 09.01.2024**

**General Manager**

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<b>Sl. No</b>	<b>Name of items</b>	<b>Unit/ Pcs.</b>	<b>Specification</b>
1	Savings Passbook	4000 Book	As per Sample
2	Notice No : 1 (White)	10 PAD (Each consist of 100 Pages)	As per Sample
3	Final Notice (Red)	50 PAD (Each consist of 100 Pages)	As per Sample
4	Tour Diary Register	50 Pics. (Each consist of 100 Folio)	As per Sample
5	Key Register	25 Pics (Each consist of 100 Folio)	As per Sample
6	Locker Opening Register	10 Pics. (Each consist of 200 Folio)	As per Sample
7	Daily operation Locker Visit Register	10 Pics. (Each consist of 100 Folio)	As per Sample

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<b>Sellable Form</b>			
<b>Sl. No</b>	<b>Name of items</b>	<b>Unit/ Pcs.</b>	<b>Specification</b>
1	KCC Form No -7	300 PAD (Each consist of 100 Pages)	As per Sample
2	MT Non Agril Loan (Inv.)	500 SET	As per Sample
3	Tiny Cash Credit Loan Form	300 Pics.	As per Sample
4	Cash Credit Working Capital	300 Pics.	As per Sample

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