

**Vidyasagar Central Co-operative
Bank Ltd., Midnapore**
Head office: - Midnapore
At & P.O. - Midnapore



Telephone - 9046177100, 9046177146
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Dist. - Paschim Medinipur

Memo No- Dev / 230

Date- 24/10/2025

Notice Inviting Quotation

Notice inviting quotations from intending Supplier/Vendor/Individual to supplying / providing vehicles or hired vehicles for the purpose official use of the General Manager of the Bank at - Chhotobazar, Post : Midnapore ; Dist.:- Paschim Medinipur.

Sealed item rate quotations for Brand New Cars (A.C.) are hereby invited from reputed & experienced person /Supplier/Vendor/Travel Agencies.

Name of work : - It is notified for general information that Vidyasagar CCB Ltd., Midnapore, is willing to hire one (1) vehicle having seat capacity of 7(Person) including Driver, preference will be given to those vehicles which is preferably of Mahindra Scorpio Z -4, N Series (Diesel) Model on monthly basis.

Last date & time of submission of Quotation:-

10/11/2025 up to 12 noon

Date & time of Opening of Quotation:-

10/11/2025 at 3 pm

A) TECHNICAL BID :

- 1) Supporting documents should be submitted against their qualification and also will have to be submitted PT , Trade license, PAN CARD, GST Registration Certificates.**
- 2) All supplied vehicle must have Insurance, Environmental clearance, Valid Registration and License holder driver.**
- 3) All bid must be accompanied by a refundable earnest money / bid security amount to Rs.1000/- as mentioned in the form of Bank Draft / Bankers Cheques in favour of Vidyasagar Central Co- Operative Bank Ltd., Midnapore.**
- 4) The vehicle must have facility to be stationed at either Midnapore or Khargapur as per the requirement of the undersigned.**
- 5) The car model must achieve 5 star Global NCAP rating and of full SUV class.**

B) PRICE BID :

- 1) The quotation should indicate specifically the basic price, including taxes, other duties for a monthly run up to 2500 Km(Fully Air conditioned).**

Contd. to overleaf.....

- 2) The bid must clearly indicate, the Charges for extra run beyond 2500 Km, per Kilometer. No additional information will be entertained after due date.
- 3) **Please give additional rate for overtime duty (If any Before 9:30 AM after 6:30 PM).**
- 4) It must be mentioned that the Bank will provide all kind of **Toll Taxes & Parking charges to the vendor during the monthly payment.**

C) Terms & condition :

- 1) No revision of rates shall be allowed except taxes / charges levied by the Central / State by dully notified only.
- 2) No advance or running payment shall be made. Payment shall be released after the satisfactory supply of a complete calendar month.
- 3) The undersigned is the accepting authority who reserves the right to reject any or all quotations without assigning any reason and any notice or he will not bound to accept either the lowest tender at any of the bidders.
- 4) **The contract will be furnished such as it can be terminated during the period of agreement, by giving Notice of One month from both side.**

After receipt of the offer letter, selected owner of the vehicle must place the vehicle and submit the following documents (Original and photocopy) to General Manager, Vidyasagar CCB Ltd., Midnapore within 15 (Fifteen) days from the date of offer letter :

- 1) **The vendor must produce a New/ existing registration of commercial or private with valid Certificate of fitness and date of expiry with in 15 days from issue of the offer letter. The purchase order of the Brand New Car must be produced with in 7 days from the receiving of offer letter from this office.**
- 2) An affidavit swearing in and affirming before the Notary Public declaring that said vehicle and owner is free from any legal entanglement and encumbrances and never been convicted in any criminal case and non-bail able offence.
- 3) New registration (commercial) with valid Certificate of fitness and date of expiry.
- 4) Valid Tax Token No. and date of its expiry.
- 5) First party insurance certificate with name of the Insurance Company and date of expiry.

For further details please contact P & D Section , H.O. Midnapore or see notice Board of the Bank or visit our Banks website www.vidyasagarccb.in

Date:- 24/10/2025


General Manager