

**Vidyasagar Central Co-operative
Bank Ltd., Midnapore**

Head office: - Midnapore
At & P.O. - Midnapore



Telephone - 03222-275417, 275411

Website : vidyasagarccb.in

E-mail - vccb@vidyasagarccb.in

Dist. - Paschim Medinipur

Memo no : Dev/ 229

Date- 24.10.2025

Notice Inviting Quotation

Inviting sealed Quotations for following printing items from intending persons /Agencies experience in similar nature of work in individual item rate.

Last date of submission quotation:- 07.11.2025 up to 12 noon.

Date and time of opening quotation :- 07.11.2025 at 3 pm

Sl. No	Name of items	Unit/ Pcs.	Specification
Non-Saleable Form			
1	Loan (Agril) Pay-in Slip	10000 Book (Each Book consist of 200 Pages including Duplicate)	As per Sample
2	DA-1 Nomination Form	2000 PAD (Each PAD consist of 100 Pages)	As per Sample
3	Demand Promissory Note	200 PAD (Each PAD consist of 100 Pages)	As per Sample
4	DA-2 Cancellation of Nomination Form	40 PAD (Each PAD consist of 100 Pages)	As per Sample
5	Locker visit Register	10 Pcs. (Each consist of 200 Folio, Hard Board paper Binding)	As per Sample
6	Staff Attendance Register	20 Pcs. (Each consist of 100 Folio, Hard Board paper Binding)	As per Sample
7	Nominee Register	50 Book (Each Book consist of 100 Folio)	As per Sample
Saleable Form			
8	KCC Account opening Form Set	10000 Set	As per Sample
9	Locker Renewal Form	1000 Set	As per Sample

N.B : Paper sample has to be submitted along with the bid.

Terms & Condition:-

- 1) Supporting documents should be submitted in qualification bid and also will have to be submitted PT clearance certificates, PAN CARD, Trade license, IT Return, **GST Registration**.
- 2) All above items will be supplied with in 15 days from the date of issue of purchase order.
- 3) The quotation should indicate the rate **excluding all taxes**.
- 4) No revision of rates shall be allowed except taxes / charges levied by the Central / State by dully notified only.

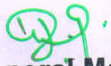
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- 5) No advance or running payment shall be made. Payment shall be released after the satisfactory delivery of items and production of bill (in duplicate) in name of Vidyasagar Central Co- Operative Bank Ltd., Midnapore .
- 6) No deviation from the specification shall be allowed without prior consent of authority.
- 7) Payment will be made on successfully completion of work as per work order through account payee cheques or by transfer through NEFT/ RTGS .
- 8) The undersigned is the accepting authority who reserves the right to reject any or all quotation without assigning any reason or he will not bound to accept either the lowest tender at any of the bidders.

For further details please contact P&D Section , H.O. Midnapore or see notice Board of the Bank or visit to Bank's website vidyasagarccb.in.

Date : 22.10.2025


General Manager